



Communities &
Neighbourhoods

Parking Services
City Of York Council
West Offices
Station Rise
York
YO1 6GA

Tel: 01904-551306

Mr T Test
ICES
Century House
1 The Lakes
Northampton
NN4 7HD

Our Ref: YC8805098A

21 July 2016

Dear Mr Test

**CITY OF YORK COUNCIL
NOTICE OF REJECTION OF REPRESENTATIONS**

The Traffic Management Act 2004 - s78; Civil Enforcement of Parking Contraventions (England) General Regulations 2007; Civil Enforcement of Parking Contraventions (England) Representations and Appeals Regulations 2007

Date of this Notice: 21 July 2016

Vehicle Registration No. V133EGO

Make: ALFA ROMEO **Colour:** Black

Tax Disc: Expiry:

PCN Number: YC8805098A **Served:** 22 December 2015

Parking contravention

45J - Parked on a taxi rank

Date of Contravention: 20 December 2015 **Location:** JUBILEE TERRACE

Time: 08:00:00

(Observed from: to 08:00:00)

Pay & display details (if relevant): Ticket No:

Expiry time:

The representations that you made in respect of the Penalty Charge Notice (PCN) dated 22 December 2015 which was served on you in respect of the above parking contravention have been considered by the City of York Council and have been rejected for the following reasons.

[INSERT CLEAR AND FULL REASONS FOR THE DECISION TO REJECT]

The penalty charge of £70 is now payable. This must be paid before the end of 28 days beginning with the date of service of this notice. Please be aware that you are legally deemed to have received this notice two working days after it was sent, unless the contrary is proved.

ONLY INCLUDE THIS SENTENCE IF DISCOUNT IS BEING REOFFERED However, the City of York Council will accept payment of £35 if it is made before the end of a period of 14 days beginning with the date of this notice.

You must now decide whether to **PAY** the penalty charge or whether to **APPEAL**.

Please note that if you do not appeal and do not pay the penalty charge within the period set above, the City of York Council may serve a charge certificate on you increasing the penalty by 50%.

HOW TO PAY

- Cheques or postal orders should be made payable to 'City of York Council' and sent to Parking Services, City Of York Council, West Offices, Station Rise, York, YO1 6GA, quoting the above penalty charge notice number.
- If you wish to pay by credit or debit card you may do so by telephone to 01904-551309 or 551310 on Monday to Friday during office hours of 8:30am to 5:00pm, or online at <https://parking.york.gov.uk>

HOW TO APPEAL

You may appeal against this decision to an independent Adjudicator at the Traffic Penalty Tribunal.

Time for Appeal

Any appeal must be made before the end of the period of 28 days beginning with the date of service of this notice but the Adjudicator may decide to allow you a longer period – see below.

Form of Appeal

A notice of appeal—

- (a) must be in writing signed by you or by someone who you have authorised to sign on your behalf;
- (b) must state your name and address or some other address to which you want documents to be sent to you in connection with the appeal;

- (c) must state the date and any reference number of the disputed decision and the name of the enforcement authority; and
- (d) may include any representations which you want to make in addition to the original representations.

If the notice of appeal is sent after the end of the 28 day period specified above you must provide a statement setting out the reasons for the delay. The Adjudicator will then treat that statement of reasons for delay as a request to extend the time limit.

The form for making an appeal is attached to this Notice.

If you wish to appeal, please complete and send the enclosed appeal form to the Traffic Penalty Tribunal at the address shown.

The Traffic Penalty Tribunal is also able to accept appeals lodged on-line via its website at www.trafficpenaltytribunal.gov.uk Your Personal Identification Number for submitting an appeal on line is 79G616.

On-line help is available as you complete the appeal form.

Please note that you should not appeal on line and also send a Notice of Appeal concerning the same Penalty Charge Notice(s) by post.

Please see the enclosed leaflet for further information. If you have any enquiries about the appeal process please contact the Traffic Penalty Tribunal on 0161 242 5252.

Costs

The Adjudicator will not normally make an order awarding costs and expenses to either an appellant or to an enforcement authority but **may** do so where the Adjudicator is of the opinion that one of those parties to the appeal has acted frivolously or vexatiously or that the conduct in making, pursuing or resisting an appeal was wholly unreasonable.

No order for costs would be made without giving the affected party an opportunity of making representations against the making of the order.

Further details of the Traffic Penalty Tribunal are available at www.trafficpenaltytribunal.gov.uk and further information regarding the civil parking enforcement procedure is also available at www.patrol-uk.info. Information concerning our parking and enforcement policies and procedures is available on our website at www.york.gov.uk/parking If you have any further queries please do not hesitate to contact the Parking Office on 551306 or 551393.

If you disagree with the council's decision you can appeal to the independent adjudicator at the **Traffic Penalty Tribunal**. The adjudicators are independent of the council and their decision is final.

You can appeal now by visiting the tribunal's website: **www.trafficpenaltytribunal.gov.uk/appeal**

The website explains what the adjudicator can consider and how to appeal. There is no charge for appealing and costs are not normally awarded. The website gives full details. **You will need the information in the box below to hand when you begin your appeal.**

Notice of Rejection date: 21 July 2016

PCN number(s): YC8805098A

Vehicle Registration Mark: V133EGO

Online Code: 79G616

You should appeal within 28 days of delivery of this Notice of Rejection (usually 2 working days after the 'Notice of Rejection' date above – our website explains this)

If you are unable to appeal online you may request a paper form from the Traffic Penalty Tribunal by calling **01625 44 55 99** and leaving your name, address, telephone number, vehicle registration mark and penalty charge notice number.



Yours sincerely

Carolyn Phillips
Representations Officer

Enc

Director: Sally Burns

www.york.gov.uk